


Agenda Sheet for City Council Meeting of:

02/06/2023

Date Rec'd

1/24/2023

Clerk's File #

OPR 2020-0506

Renews #**Submitting Dept**

CITY COUNCIL

Cross Ref #**Contact Name/Phone**

MATT BOSTON 625-6820

Project #**Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0320 - DESIMONE CONTRACT RENEWAL

Agenda Wording

Desimone Consulting provides federal lobbying and this is a one year contract renewal. Expiration is dated as 12/31/2023. This is the third of four optional 1 year renewals.

Summary (Background)

Federal lobbyist are working on City initiatives that help the City of Spokane residents and historically excluded communities through Council and Administrative direction. Federal lobbying done aligns with Council lobbying priorities set forth by Council.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Expense \$ 80,000.00

Select \$

Select \$

Select \$

Budget Account

0320-36100-11600-54101

#

#

#

Approvals**Dept Head**

ALLERS, HANNAHLEE

Division Director**Finance****Legal****For the Mayor****Additional Approvals****Purchasing****Council Notifications****Study Session\Other**

1/23/23 Finance

Council Sponsor

CP Beggs, CM Wilkerson

Distribution List

Rick Desimone rick@desimonecg.com

epoulsen@spokanecity.org

mboston@spokanecity.org

laga@spokanecity.org

Approved by Spokane City Council on: 2/6/2023

City Clerk

Committee Agenda Sheet

Finance & Administration Committee

Submitting Department	City Council
Contact Name	Erik Poulsen
Contact Email & Phone	epoulsen@spokanecity.org
Council Sponsor(s)	CP Beggs & CM Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Desimone Contract Renewal
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Desimone Consulting provides federal lobbying and this is a one year contract renewal. Expiration is dated as 12/31/2023.
Proposed Council Action	Approve on 2/6/2023
Fiscal Impact Total Cost: <small>Click or tap here to enter text.</small> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: <small>Click or tap here to enter text.</small> Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? Federal lobbyist are working on City initiatives that help the City of Spokane residents and historically excluded communities through Council and Administrative direction.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Reporting on initiatives and work performed will be done by lobbyists and intergovernmental affairs	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Data collection on initiatives and work performed will be done by lobbyists and intergovernmental affairs	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Federal lobbying done aligns with Council lobbying priorities set forth by Council.	



City of Spokane
CONTRACT RENEWAL 3 of 4
Title: FEDERAL LOBBYING SERVICES

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE** as (“City”), a Washington municipal corporation, and **DESIMONE CONSULTING GROUP**, whose address is 1301 Second Avenue, Suite 2850, Seattle, WA 98101, as (“Consultant”), individually hereafter referenced as a “party”, and together as the “parties”.

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide Federal Lobbying Services to the City; and

WHEREAS, the Request for Proposal called for four (4) additional one (1) year renewals with this being the third of those renewals.

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated April 10, 2020 and May 6, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Renewal shall become effective on January 1, 2023 and shall end on December 31, 2023.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **EIGHTY THOUSAND AND 00/100 DOLLARS, (\$80,000)** for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

4. DEBARMENT AND SUSPENSION.

The Consultant has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

DESIMONE CONSULTING GROUP

CITY OF SPOKANE

By Rick Desimone 2/13/2023
Signature Date

By Johnnie Perkins 2/13/2023
Signature Date

Rick Desimone
Type or Print Name

Johnnie Perkins
Type or Print Name

Managing Director
Title

City Administrator
Title

Attest:

Approved as to form:

Linn H. [Signature]
City Clerk

Michael J. Piccolo
Assistant City Attorney

Attachments that are part of this Agreement:

Attachment A – Certification Regarding Debarment

23-010





THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

March 14, 2022

For Informational Purposes
78 ORCHARD RD
TACOMA WA 98406-7618

Account Information:

Policy Holder Details :	DESIMONE CONSULTING LLC
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Contact Us

Need Help?

Start a live chat online or call us at
(866) 467-8730.

We're here weekdays from 8:00 AM to
8:00 PM ET.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: DESIMONE CONSULTING LLC

Business name: DESIMONE CONSULTING, LLC

Entity type: [Limited Liability Company](#)

UBI #: 603-162-296

Business ID: 001

Location ID: 0001

Location: Active

Location address: 701 PIKE ST
STE 1400
SEATTLE WA 98101-3927

Mailing address: 401 FAWCETT AVE STE 201
TACOMA WA 98402-2419

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
						

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Spokane General Business - Non-Resident				Active	Nov-30-2023	Feb-06-2020
Governing People <small>May include governing people not registered with Secretary of State</small>						
Governing people						
Title						
DESIMONE III, RICHARD						

The Business Lookup information is updated nightly. Search date and time: 1/24/2023 9:25:33 AM

Contact us

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Certificate Of Completion

Envelope Id: 4F533724B292472FA92B0DE74294F23E

Status: Completed

Subject: Please Sign: OPR 2020-0506 Contract Renewal 3 of 4 with Desimone Consulting Group

Source Envelope:

Document Pages: 9

Signatures: 6

Envelope Originator:

Certificate Pages: 5

Initials: 0

Melanie Coe

AutoNav: Enabled

Stamps: 1

808 W. Spokane Falls Blvd.

Envelope Stamping: Enabled

Spokane, WA 99201

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

mcoe@spokanecity.org

IP Address: 155.190.3.8

Record Tracking

Status: Original

Holder: Melanie Coe

Location: DocuSign

2/8/2023 1:10:50 PM

mcoe@spokanecity.org

Signer Events**Signature****Timestamp**

Terri L. Pfister



Sent: 2/8/2023 2:41:03 PM

tpfister@spokanecity.org

Viewed: 2/8/2023 2:51:44 PM

City Clerk

Signed: 2/8/2023 2:51:53 PM

City of Spokane

Signature Adoption: Uploaded Signature Image

Security Level: Email, Account Authentication (None)

Using IP Address: 155.190.3.5

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Rick Desimone



Sent: 2/8/2023 2:51:57 PM

rick@desimonecg.com

Resent: 2/13/2023 9:38:24 AM

Managing Director

Viewed: 2/13/2023 10:14:51 AM

Desimone Consulting Group

Signed: 2/13/2023 10:15:16 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 100.15.176.143

Electronic Record and Signature Disclosure:

Accepted: 2/13/2023 10:14:51 AM

ID: a60bd2fd-c0a6-4990-8b00-058402e6ebd8

Michael J. Piccolo



Sent: 2/13/2023 10:15:20 AM

mpiccolo@spokanecity.org

Viewed: 2/13/2023 10:20:50 AM

Assistant City Attorney

Signed: 2/13/2023 10:21:01 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 155.190.3.8

Electronic Record and Signature Disclosure:

Accepted: 2/13/2023 10:20:50 AM

ID: e8424c71-bded-4acf-9615-1c2959c99f7a

Johnnie Perkins



Sent: 2/13/2023 10:21:04 AM

jperkins@spokanecity.org

Resent: 2/13/2023 10:33:07 AM

City Administrator

Viewed: 2/13/2023 10:33:47 AM

City of Spokane

Signed: 2/13/2023 10:33:54 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 155.190.3.6

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Terri L. Pfister
 tpfister@spokanecity.org
 City Clerk
 City of Spokane
 Security Level: Email, Account Authentication
 (None)




Sent: 2/13/2023 10:33:58 AM
 Viewed: 2/13/2023 11:07:25 AM
 Signed: 2/13/2023 11:07:43 AM

Signature Adoption: Uploaded Signature Image
 Using IP Address: 155.190.3.8

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Jessica Kirk
 jkirk@spokanecity.org
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 2/13/2023 10:21:05 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Sarah Cannon
 scannon@spokanecity.org
 Security Level: Email, Account Authentication
 (None)

COPIED

Sent: 2/13/2023 10:21:05 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/8/2023 2:41:03 PM
Envelope Updated	Security Checked	2/13/2023 10:33:07 AM
Envelope Updated	Security Checked	2/13/2023 10:33:07 AM
Certified Delivered	Security Checked	2/13/2023 11:07:25 AM
Signing Complete	Security Checked	2/13/2023 11:07:43 AM
Completed	Security Checked	2/13/2023 11:07:43 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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